



# LITTLETON MIDDLE SCHOOL

55 Russell St. Littleton, MA 01460 Phone: 978-486-8938 Fax: 978-952-4547 Website: [www.littletonps.org](http://www.littletonps.org)

Jason Everhart, Interim Principal

Elizabeth Morgan, Interim Assistant Principal

April 3, 2020

Dear LMS Families,

Since Governor Charlie Baker's announcement last week to postpone the restart of school until May 4, Littleton Public Schools has been working quickly and thoroughly to develop remote learning models for each of our schools. Coordinating the efforts of dozens of educators and support staff has been no small task, and I want to thank you for your patience as we prepare to deliver the next phase of our plan. Remote learning at Littleton Middle School begins Monday morning, April 6, and will provide focused, scheduled opportunities to engage students in their academic work and move forward with continued learning until we return to school. Please pay special attention to points listed below as elements of the remote learning plan specific to Littleton Middle School:

- Each grade-level educator will provide two, 45-minute lessons per week in their subject, while Unified Arts educators will provide one, 45-minute lesson.
- Lessons will be posted twice each week: Monday and Thursday morning by 8am and will be located on each educator's Google Classroom page.
- Students are required to complete assignments for all of their classes: no pick-and-choose which tasks they will complete.
- In order to receive timely feedback, students should submit their completed assignments by the following week.
- Assignments will be evaluated and will receive "credit" or "no credit" based on the level of content and effort.
- Each subject area will have two scheduled learning blocks per week. Educators may or may not provide live teaching during that time, and they will notify students in advance through their Google Classroom sites if live teaching will occur during a scheduled block. If live teaching will not occur, students are encouraged to use that block time to complete their work.
- In addition to scheduled learning blocks, educators will keep three hours of time each week to make themselves available for questions and feedback. These office hours will vary by teacher and should be posted on their Google Classroom site.
- A number of middle school students have yet to enroll in their teachers' Google Classroom sites, so please encourage them to do so before Monday morning.

### Schedule for Grades 6-8

Time	Monday Blue Day	Tuesday Yellow Day	Wednesday Tiger Day	Thursday Blue Day	Friday Yellow Day
9:00-9:45	ELA	Math	Office Hours (TBD by subject/grade)	ELA	Math
10:00-10:45	Science	Social Studies	Office Hours (TBD by subject/grade)	Science	Social Studies
11:00-11:45	World Language	UA	Office Hours (TBD by subject/grade)	World Language	UA

The style and duration of remote learning upon which we are about to embark is a completely new experience to almost everyone, and there are sure to be future adjustments based on efficacy, feedback from families, students and educators. Please feel free to share your thoughts with me so we can continue to develop a plan that creates the best possible academic and social-emotional outcomes for everyone within the Littleton Middle School community.

Thank you,

Jason D. Everhart  
Interim Principal  
Littleton Middle School

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