

SCHOOL COMMITTEE PROCEDURES DURING SUMMER MONTHS

MEETINGS

School Committee Meetings during July and August will be scheduled by the superintendent at the call of the chairperson of the School Committee.

PERSONNEL DECISIONS

The acceptance of resignations and the appointment of staff will be processed in accordance with school committee procedures whenever possible.

During the month of August/early September, the superintendent may accept staff resignations and hire staff after meeting the following conditions:

1. Conferring with the chairperson about the scheduling of a School Committee meeting.
2. In the event that the chairperson decides that a timely meeting is not possible or necessary the superintendent will provide to all committee members the written materials usually provided for appointments/resignations one week prior to taking final action.
3. At the next meeting of the School Committee, all personnel actions taken by the superintendent will be presented to the committee.

AWARDING OF BIDS

During the summer months, when the time between scheduled School Committee meetings would cause an undesirable delay in the awarding of routine bids, the superintendent may award such bids (e.g. rubbish disposal, cafeteria supplies, paper supplies).

At the next meeting of the School Committee, the superintendent will report and request a confirming vote on all bids awarded under the terms of this policy.

Bids for major expenditures, building renovations, and purchase of major equipment items must be awarded by the School Committee.

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