

**SCHOOL COMMITTEE
MINUTES
August 14, 2008
7:30 PM**

PRESENT: Charlie Ellis
Paul Avella
Shawna Stea
Nancy Mizzoni

ALSO PRESENT: Diane Bemis
Marilyn Fedele
Steve Mark

ABSENT: Mike Fontanella

CALL TO ORDER (7:36 PM)

- A. Charlie Ellis called the meeting to order.
- B. On a motion by Paul Avella and seconded by Shawna Stea, it was voted to approve the Consent Agenda (AYE: Unanimous).

INTERESTED CITIZENS

None

RECOGNITION

- A. Congratulations to Amber Cardoos upon receiving the Robert C. Byrd Honors Scholarship.
- B. Acknowledged that four of the Russell Street teachers, Sarah Koob, Cheryl Mason, Karen Phelan, and Christina Chamberas donated their hair to Locks of Love and Beautiful Lengths to create wigs for people who have lost their hair to cancer or other diseases.
- C. Mr. & Mrs. Lanciani for their generous donations of books to the Russell Street School.
- D. Both Jane Hall, Principal of the Russell Street Elementary School, and Kevin Moran, Principal of the Littleton Middle School, thanked Donelan's on behalf of their faculty

and staff for their generous donations and continuous support of the schools in Littleton.

- E. A thank you to Aggregate Industries for their generous check to be used for the sign at the new Middle School.

SUPERINTENDENT'S REPORT

- A. Dr. Diane Bemis gave a personnel update.
- B. Formed a Russell Street School Building Committee. Met with the MSBA. The outline for the RFS proposal is almost complete. It is going out as soon as we have legal review and MSBA review. We are hoping to be able to start the work sometime very late spring or early summer next year. A web site has been created.
- C. Shaker Lane Univent Project – we have decided on a contractor based on the bids. There is a six to eight week lead time to order the parts.
- D. John Overcash gave a Food Service update. Ended the year in the black. The budget model does work. Unfortunately prices have increased dramatically. He is recommending a 25 cent increase for both student and adult lunches. On a motion by Shawna Stea and seconded by Nancy Mizzoni, it was voted to increase the school lunches by 25 cents for both student and adult lunches. (AYE: Unanimous)
- E. The schedule for the Building Walk-Thru with the Police and Fire Departments is scheduled for August 19. The School Committee is invited; it will start at the High School at 8:30 a.m .
- F. Opening Day – The teachers report on Tuesday, September 2nd at the High School. The students return on Wednesday, September 3rd.
- G. New Teacher Orientation is scheduled for August 27th and 28th from 8:30-2:30. They will attend a technology boot camp as well as meet all the administrators.

SUBCOMMITTEE REPORTS

- A. Policy Subcommittee – No updates.
- B. Superintendent Evaluation – The superintendent's evaluation is complete with an overall average of 3.6 out of 4.0.
- C. Dr. Bemis outlined the Superintendent's goals for FY09.

NEW BUSINESS

- A. The Littleton Fire Department postponed their attendance because they are not sure that they will need to store some emergency supplies at the High School.

- B. The Audit Advisory Committee wants a representative from the School Committee to respond to the Town Audit to respond to deficiencies noted in the report. On a motion by Nancy Mizzoni and seconded by Shawna Stea, it was voted to name Mike Fontanella as our representative.
- C. Complimented Dianna Peterson, Director of Pupil Services, for her major accomplishments with the Department of Education (DOE). We are now 100% in compliance with every standard with the DOE.
- D. The DOE has acknowledged that we have 100% highly qualified teaching staff. It is very important for us to maintain those certifications.
- E. Opened bids for repair of the water facilities at the High School (odor control). In order to fund the low bid there needs to be a transfer of funds by Board of Selectmen and Finance Committee.
- F. The bus routes are being finalized. Bus passes will be available the week before school opens. The bus routes will be in the newspaper by August 28 as well as being on the web site.

INTERESTED CITIZENS

- A. Lisa Boone expressed her SPED concerns with reference to ABA therapists being available.
- B. Jen Mayo is also concerned with the availability of ABA therapists.
- C. Rebecca Waugh also expressed concerns of ABA therapists.

ADJOURNMENT

- A. On a motion by Paul Avella and seconded by Shawna Stea, it was voted to adjourn at 8:26 p.m. (AYE: Paul Avella, Nancy Mizzoni, Shawna Stea, and Charlie Ellis.)