

**SCHOOL COMMITTEE  
MINUTES  
March 13, 2008  
6:17 PM**

**PRESENT:** Charlie Ellis  
Paul Avella (6:18)  
Shawna Stea  
Nancy Mizzoni  
Mike Fontanella

**ALSO PRESENT:** Diane Bemis  
Steve Mark  
Marilyn Fedele  
Will Zimmerman

**CALL TO ORDER (6:17 PM)**

- A. Charlie Ellis called the meeting to order.
- B. On a motion by Shawna Stea and seconded by Mike Fontanella, it was voted to enter into Executive Session at 6:18 for the purpose of contract negotiation strategy (Exemption 3), with intent to return to open session. (Roll call: Shawna Stea, AYE; Nancy Mizzoni, AYE; Mike Fontanella, AYE; Charlie Ellis, AYE)
- C. Returned to Open Session at 7:41 PM.
- D. On a motion by Shawna Stea and seconded by Nancy Mizzoni, it was voted to approve the Consent Agenda. (AYE: Unanimous)

**INTERESTED CITIZENS**

- A. None

**RECOGNITION**

- A. The teachers, chaperones and students of the Humanitarian Club were recognized for their trip to Louisiana to rebuild a home damaged from Hurricane Katrina.
- B. Rose Wing, President of the Littleton Community Boosters, presented Dr. Bemis with a check for \$7500. This donation was the result of the LCB Auction held in September and will be used for professional development.

**SUPERINTENDENT'S REPORT**

- A. High School Student Update: The National Honor Society will be putting a proposal

together for senior privileges for the spring. GSA presented to the Student Council and the Humanitarian Club a proposal for National Day of Silence on 4/18. Spring sports start Monday. Eric Lee's Senior Project using the Wii with Senior Citizens is going extremely well.

- B. Dr. Diane Bemis gave a personnel update.
- C. EEI Contract Update: Contract letter now in the final stages of negotiation. The position of Part/Time Energy Educator Manager for the district is being posted.
- D. Upcoming Topics: Foreign Language Curriculum and School Calendar will be scheduled for a future meeting.
- E. Recap of Reserves, Grants, Revolving Accounts: Brought forward from '07 to '08 \$600,000. Used approximately \$15,000 School Choice money to fix the unanticipated Shaker Lane septic problem. Have to go out to bid this year for transportation costs; could be an additional \$25,000. FinCom is looking for \$500,000 in reserves.
- F. FY09 Preliminary Budget Discussion: Got back down to the \$14,520,000 recommended by the Board of Selectmen. On a motion by Shawna Stea, and seconded by Nancy Mizzoni, it was voted to approve the budget presented at \$14,520,000. (AYE: Unanimous)

### **SUBCOMMITTEE REPORTS**

- A. On a motion by Paul Avella, and seconded by Nancy Mizzoni, it was voted to dispense of the policy adoption sequence to meet the emergency conditions of the Coordinated Program Review and move to vote on Policy JIE. (AYE: Unanimous)
- B. On a motion by Paul Avella, and seconded by Nancy Mizzoni, it was voted to approve Policy JIE – Pregnant Students. (AYE: Unanimous)

### **NEW BUSINESS**

- A. Capital Exclusions: On a motion by Nancy Mizzoni and seconded by Shawna Stea, it was voted to approve the Technology and Univents-HVAC Capital Items. (AYE: Unanimous) The Russell Street kitchen compressor is taken off the capital items request list (\$8,000) and the School Committee has requested a Memo of Agreement from the Food Service Director regarding responsibilities.
- B. Car Show with Rotary and SEPAC will be from 10:00-2:00 on a Sunday in September with the date to be determined.
- C. SPED Transportation: Steve Mark has met with Westford Public Schools who have their own transportation. Also exploring the possibility with MART. Their numbers are in line with what we're paying.

### **INTERESTED CITIZENS**

- A. Bob O'Neil: Asked about removing capital items and using revolving funds
- B. Ann Taylor: There will be an Autism Awareness Program in the Kiva Room at the High School on April 7 from 6:00-9:00 p.m.

### **ADJOURNMENT**

- A. On a motion by Shawna Stea and seconded by Mike Fontanella, it was voted to adjourn at 9:33 PM. (AYE: Unanimous)