



Town of Littleton School Committee

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PAUL AVELLA, Vice Chair
NANCY MIZZONI, Member

CHARLIE ELLIS, Chair

MIKE FONTANELLA Secretary
SHAWNA STEA, Member

SCHOOL COMMITTEE MINUTES January 10, 2008 7:30 PM

PRESENT: Charlie Ellis
Paul Avella
Mike Fontanella
Shawna Stea
Nancy Mizzoni

ALSO PRESENT: Diane Bemis
Steve Mark
Marilyn Fedele
Amber Cardoos

CALL TO ORDER (7:32 PM)

- A. Charlie Ellis called the meeting to order.
- B. On a motion by Shawna Stea and seconded by Mike Fontanella, it was voted to approve the Consent Agenda with the following corrections to the December 20, 2007 minutes. Under the Superintendents Report, D. High School Technology Requirements Report: Chad Elliott is forming a Technology Advisory Committee which should define the needs of technology to meet the curriculum. Under New Business, D. Delete the second information. AYE:
Unanimous

INTERESTED CITIZENS

- A. Ken Smith: Expressed his concerns on why the budget goes up annually.
- B. Mary Ystueta: Upset with the agenda for tonight and the lack of time for interested citizens.

RECOGNITION

- A. Donelans: A special winter delivery has been made to all of the schools consisting of tissues, hand cleaner, etc. The faculty and staff thank you for supporting the Littleton Public Schools.

SUPERINTENDENT'S REPORT

- A. High School Student Update: End of the second term is coming up; mid-year exams coming up. The hockey team is undefeated. Winter track is going very well; there are 40 students.
- B. Recent Alumni Update: Raina gave us an update on her first semester at UNH. It is great to be back; college is awesome. She was very well prepared by all the teachers, staff and administration in Littleton to go on to college. She is very positive and very excited to go back. She is a Psychology major with a Spanish minor in an Education Program.

- C. Personnel Update: Dr. Diane Bemis gave an update on the latest staff changes.
- D. EQA Report given by Dr. GeriLyn Ajemian. This report is based on the school years from 2004-2006. This audit drives the District Improvement Plan and School Improvement Plan. The Administrative Team is currently updating the plans .
- E. MSBA: Littleton has been given the opportunity to meet with the MSBA to do a feasibility study of the repairs to the Russell Street School. Dr. Bemis and other town board members will be attending a meeting on January 31 with the MSBA Only 27 schools out of over 400 schools have been granted this opportunity. We are really hopeful to receive funding.
- F. Energy Conservation Project Update: Moving forward with the proposal. An RFP to put in the State Central Registry and advertise is being prepared. This is one way the School Committee is trying to save money.
- G. Cleaning Contractor Update: Currently using a temporary company. An RFP will go in the State Registry for a new company. Proposals will be available for contractors to pick up bid specs. Part of the custodial bid is after a snowstorm that they be available early to clear the sidewalks. The temporary company is doing an outstanding job.
- H. Shaker Lane Make-Up Time: Have asked the DOE for a waiver to make up the time lost during the septic problems at Shaker Lane. Should we need to make up the 15.5 hours, it will be minutes per day at the end of the day; not taking away any holidays or vacation days.
- I. Pre-K Tuition Update: There is a change in the program for next year. More parents want more 3-day for three-year olds and less for four-year olds. Nancy Mizzoni made a motion to accept the Pre-K Tuition as stated by Rich Faherty, seconded by Shawna Stea. (AYE: Unanimous)
- J. Rich Faherty announced that WinterFest at Shaker Lane is February 1 from 5-8 p.m.

SUBCOMMITTEE REPORTS

- A. Paul Avella gave a Municipal Building Committee update. We are within budget. Want to make sure all bills are paid before the account is closed. Joe Collentro, Chairman of the PMBC, is undergoing back surgery tomorrow.
- B. Budget Subcommittee: The FINCOM wants more information. Scheduled to meet on January 22 and February 12. The February 12 meeting will be an open session with much more detail. Continue to prepare and be well prepared for the meeting on February 12 at 7:00 p.m.
- C. Safety and Security Subcommittee: Police and Fire Departments support has been tremendous. Received the walkie talkies. Have an Evacuation Plan for the four schools. The Police Department worked on this. The schools have AED's. Continue to look at policies.
- D. Policy Subcommittee – Nothing to report.

NEW BUSINESS

- A. Banking at the High School: Steve Venuti explained the possibility of banking at the High School. It is an educational process, not a moneymaker for either the bank or the school.
- B. Contract Negotiations Training: An Executive Session Meeting, regarding contract negotiations

strategy (Exemption #3) will take place on Thursday, March 13, at 6:00 PM at the High School.

- C. Technology Advisory Committee: Chad Elliott updated the School Committee on the TAC. This is a mandated committee from the DOE.
- D. PPS Study: Dianna Peterson updated the committee that they are beginning the process of developing a study group – additional in-house programs or out of district programs; number of students affected by the cost, transportation issues, tuition students into programs, risks, etc.
- E. Update of High School Septic System Concerns: Savas Danos has advised that he is in the process of gather quotes.
- F. Parent Seminars: Potential program for the next parent seminar would be driving safety to be scheduled in late February or early March.

INTERESTED CITIZENS

- A. Mary Ystueta: Shaker Lane PTA Technology Fund Drive – there is no commitment from the town to help with the technology. Shaker Lane parents have purchased 32 computers.
- B. Mary Ystueta: \$0 expenses for Shaker Lane for technology; this came from Chad in the Central Office, not Rich Faherty. The School Committee is attempting to address this.
- C. Mary Yseutes: How does someone get on the Technology Advisory Committee?

ADJOURNMENT

- A. On a motion by Paul Avella and seconded by Shawna Stea, it was voted to adjourn at 9:32 p.m. (AYE: Unanimous)