



# *Town of Littleton School Committee*

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PAUL AVELLA, Vice Chair  
NANCY MIZZONI, Member

CHARLIE ELLIS, Chair

MIKE FONTANELLA Secretary  
SHAWNA STEA, Member

## **SCHOOL COMMITTEE MINUTES August 16, 2007 7:30 PM**

**PRESENT:** Charlie Ellis  
Paul Avella  
Nancy Mizzoni  
Shawna Stea

**ALSO PRESENT:** Diane Bemis  
Steve Mark  
Marilyn Fedele

**ABSENT:** Mike Fontanella

### **CALL TO ORDER (7:32)**

- A. Charlie Ellis called the meeting to order.
- B. On a motion by Paul Avella and seconded by Shawna Stea it was voted to approve the Consent Agenda. (AYE: Unanimous)
- C. Shawna Stea should be listed as absent on the July 19, 2007 minutes

### **SUPERINTENDENT'S REPORT**

- A. Personnel Update: Dr. Diane Bemis discussed the latest personnel changes and included leading a discussion about the personnel turnover in the District.
- B. Food Service – John Overcash has been certified as a Serve Safe Instructor. On a motion by Paul Avella and seconded by Nancy Mizzoni, it was voted to accept the increased cost of lunches as proposed by John Overcash, with quarterly updates to be included in the minutes. (AYE: Unanimous)
- C. High School Winter Track – Motion by Paul Avella and seconded by Nancy Mizzoni to accept the proposal as given by the Athletic Director for indoor track for Grades 7-12 boys and girls (Paul Avella AYE; Shawna Stea NAY; Nancy Mizzoni AYE; Charlie Ellis AYE; Motion carried). Paul Avella asked the superintendent to conduct a survey of parents about activities involving a large age range. We would like to have the results by the end of October.
- D. Budget – Steve Mark gave preliminary numbers for the end of the year. Revision to School Choice \$246,000; SPED circuit breaker, \$300,000 Medicaid carried forward., Total balance carried forward in just those two accounts \$546,000 to be used and available for 2007-08.

## **CORRESPONDENCE**

- A. Thank you letter received from Mary Lou Lordan upon her retirement.

## **SUBCOMMITTEE REPORTS**

- A. Paul Avella gave a Municipal Building Committee update. The parking lot and the gym will be available for school opening. The landscaping will not be complete. There is no assurance of funding from the outside for the asbestos removal.
- B. Budget Update – no discussion.
- C. Safety and Security Subcommittee – Steve Mark gave an update on the radios from the Police Department. The entry systems are all in at the schools. Reviewing Policies and Procedures by the Police and Fire Departments.
- D. Policy Subcommittee – nothing to report at this time.
- E. Charles Kaye Memorial – Shawna Stea reported the Kaye family has been contacted and are delighted with this honor. A tentative date for the dedication will be at the May Town Meeting.

## **NEW BUSINESS**

- A. Athletic Hall of Fame – Craig Gruskowski will be invited to present his proposal at the October 4, 2007 School Committee Meeting.
- B. The Mass Association of School Committees meeting will take place on November 14-17, 2007. Members wishing to attend will be at their own expense.
- C. July 20, 2007 Lowell Sun article re. A Secret Meeting – we need to reiterate it was not a secret, we opened on the camera, it was contractual work, the LEA (Littleton Education Association) which is an extension of the MTA (Massachusetts Teachers Association) was present, duly noted that we came back from Executive Session into Open Session.
- D. Bus Routes – Steve Mark reported on the busing for the new school year.
- E. Shawna Stea is changing careers and will become a teacher in another town. She will call the DOE re. Ethics.

## **INTERESTED CITIZENS**

- A. Carla Piccarello discussed the volunteer work done by the PTA at Shaker Lane. She expressed concern of PTA funds being used for purchases that should be provided through the school budget.

## **ADJOURNMENT**

- A. On a motion by Shawna Stea and seconded by Paul Avella, it was voted to adjourn at 9:27 to

*Our mission is to inspire and sustain learning and achievement, preparing each student for the challenges of life in the 21<sup>st</sup> century.*

Executive Session, with no intention to return to Open Session, for the stated purpose of non-union personnel under Exemption #3. (Roll Call: Paul Avella, AYE; Charlie Ellis, AYE; Shawna Stea, AYE; Nancy Mizzoni, AYE)