

**SCHOOL COMMITTEE  
MINUTES  
May 19, 2008  
7:30 PM**

**PRESENT:** Charlie Ellis  
Paul Avella  
Shawna Stea  
Nancy Mizzoni (8:00)  
Mike Fontanella

**ALSO PRESENT:** Diane Bemis  
Marilyn Fedele  
Will Zimmerman (7:34)  
Amber Cardoos

**CALL TO ORDER (7:30 PM)**

A. Charlie Ellis called the meeting to order. A moment of Silence in memory of Don Sturtz .  
On a motion by Shawna Stea and seconded by Paul Avella, it was voted to approve the Consent Agenda  
(AYE: Unanimous).

**PRESENTATION**

George Davis and Dwight Long presented the Littleton School Department with a check for  
\$4000 raised from the recent Golf Day.

**INTERESTED CITIZENS**

A. Jen Mayo – How is the two mile busing mileage determined? The DOE states the door  
and Littleton states the driveway. Dr. Bemis to get clarification and will send it out to all  
parents.

**REORGANIZATION**

On a motion by Paul Avella, seconded by Mike Fontanella, Charlie Ellis was nominated  
Chairman. (AYE: Unanimous)

On a motion by Nancy Mizzoni, seconded by Paul Avella, Shawna Stea was nominated Vice  
Chairman (AYE: Unanimous)

On a motion by Paul Avella, seconded by Nancy Mizzoni, Mike Fontanella was nominated  
Secretary. (AYE: Unanimous)

## **RECOGNITION**

Thank you to Amber Cardoos and Will Zimmerman, the High School Representatives to the School Committee, and best wishes for their future, with a request that they return next year and report on how well the Littleton Public Schools helped them be prepared for college..

Jim Karr for his **donation of a new flag to the Middle School.**

## **SUPERINTENDENT'S REPORT**

High School Student Update: Spring sports are in full swing; the Latin Club is sponsoring a dinner and members are wearing togas; AP's are finished; tomorrow is the last day before finals; the prom last Friday was a success.

Dr. Diane Bemis gave a personnel update.School Committee Appointee

E.State of Curriculum (Science) – Achieving the goal of evolving into a great program.

LabQuest is a great additionSchool Handbooks -- This is the second reading of the School Handbooks. The changes are organizational in nature. The Anti-discrimination statement will be on the cover of all the handbooks. Motion by Nancy Mizzoni, seconded by Paul Avella to accept all four student handbooks. (AYE: Unanimous)

F.School Committee Summer Workshops August 20 and 21, 20087 with the Administrative Team and the School Committee. The focus will be on negotiations and contract items. Needs to be posted as an District Strategic Plan. Shawna Stea made a motion that we remove Policy AD and ADA from the Policy Manual, seconded by Paul Avella. It should be an introduction to the Policy Manual, but not a policy. AYE: Motion carried.

G.Update on Administrative Team Reviews. Goals were submitted in the Fall and their evaluation will be based on their self-assessments. Then sit down and have a discussion on how they met their goals and their self-assessments. It will happen before July 1, 2008. The administrative team is stable at this time. Dr. GeriLyn Ajemian has undergone an unexpected surgical procedure and will be out for an extended period of time.

H.School Committee Reorganization and Subcommittee Assignments/Representatives to Other Boards will happen on May 15, 2008.

I.Review on Finance Committee Appointments, Setting the date tonight to fill this position. It will be posted. Mr. Stevens will come to our next meeting and give a brief overview of what it means. Would like to see someone with Municipal Accounting, meet twice a month, want our candidate to attend these meetings. We are responsible for two members for three-year commitments. One expires this year and one next year. The timeline is that the Finance Representative will attend our 5/15 meeting, public

interviews at the June 5<sup>th</sup> meeting at 6:30 p.m.

J.High School Course Selection Philosophy – Honors and AP class sizes are two very different types of classes. Class size extremely important at the elementary level, but not so much at the high school. We will schedule this discussion at the summer workshop. John Buckley stated that anyone who walks through the door will be prepared for College, we have eliminated the levels.

### **SUBCOMMITTEE REPORTS**

Permanent Municipal Building Committee: Paul Avella stated that the Chairman of the PMBC received official notification of Budget Subcommittee: Mike Fontanella. Prepared for budget questions at Town Meeting.

C.Safety and Security Subcommittee: Nancy Mizzoni stated that she looked at the cameras and access; they are quite impressive. Very impressed how clean the information is.

D.Policy Subcommittee. Under review.

E.Charles Kay Memorial: Shawna Stea stated that the dedication went very well. A portion of Town Meeting will also acknowledge the Memorial.

### **NEW BUSINESS**

A. Reviews of Administration and School Committee Review of the Superintendent. Charlie Ellis and Shawna Stea to work up the review cycle of Dr. Bemis. We have an assessment tool.

Busing: **INTERESTED CITIZENS**

B.Mary Yseutas re. late evening bus registration. Recommends a Thursday night and another night rather than two Thursdays. Steve Mark will add another date. Eric Arnold – you will not be able to find a CP student with a “C” average and what they would get if they moved up to an Honors class. They would not move up.

### **ADJOURNMENT**

A. On a motion by Paul Avella and seconded by Shawna Stea, it was voted to adjourn at 10:40 p.m. p.m. (AYE: Unanimous)