

Littleton Public Schools

33 Shattuck St. * P.O. Box 1486 * Littleton, MA 01460-4486 * Phone: (978) 486-8951 * Fax: (978) 486-9581 * Website: www.littletonps.org

DIANE G. BEMIS, Ph.D., Superintendent
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DIANNA PETERSON, Director of Pupil Personnel Services
STEVEN F. MARK, Business Manager

MAY 15, 2009

Please read this information notice regarding the Registration Process for the Littleton Public Schools fee based transportation.

**The registration period will begin on Monday, May 18, 2009 at 8 AM
The Last day to register is the last day of school, Wednesday, June 24, 2009, at 3PM.**

This process applies to all kindergarten through grade six students who live 2.0 miles or less from the end of their driveway to the entrance of their school's property. All students in **grades seven through twelve**, regardless of distance to the school, who wish to ride a bus must register and pay the fee. As mandated by the Commonwealth of Massachusetts, those students in **kindergarten through grade six**, who live greater than 2.0 miles from the end of their driveway to the closest entrance of the school, will be transported without fee.

The registration fee for transportation for the 2009-2010 school year will be \$225. Any registrations that take place after the registration deadline will be assessed a \$25/student late registration penalty. There will be a family maximum of \$675 plus any late registration fees if applicable.

Waivers will be granted based on Federal Free and Reduced Meals Program income guidelines and will allow for 50% fee waiver if eligible for reduced meals, and 100% fee waiver if eligible for free meals. Copies of tax returns will be required for these waiver requests. Waivers for late fees will NOT be granted for any reason and will be assessed over the family maximum if applicable.

Grades	Home to School Distance	Fee
Kindergarten through Grade 6	2.0 miles or less	\$225/student
Kindergarten through Grade 6	Greater than 2.1 miles	No fee
Grade 7 through Grade 12	Not applicable – All students must pay	\$225/student

Registration will be at the Superintendent's Office at 33 Shattuck Street.

**The registration period will begin on Monday, May 18, 2009 at 8 AM
The Last day to register is the last day of school, Wednesday, June 24, 2009, at 3PM.**

Wednesday, May 27, and Thursday, June 11, the Superintendent's office will be open until 6:00 PM for registration.

Aside from your child's specific information regarding grade, school, and home address, parents will be asked to include their home phone number, email address, and pay the \$225. Checks should be made payable to "Town of Littleton – Transportation".

(more information on page 2)

Our mission is to inspire and sustain learning and achievement, preparing each student for the challenges of life in the 21st century.

It is the policy of the Littleton Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, age or disability in its educational programs, services, activities or employment practices. Further information may be obtained by contacting Dianna Peterson, District Equity Coordinator at 978-486-8951, dpeterson@littletonps.org or 33 Shattuck Street, P.O. Box 1486, Littleton, MA 01460.

Only those students who need to pay the transportation fee will need to register. If you are unsure as to the distance, please call the Superintendent's office.

Parents of students in **Kindergarten through fifth grade only** may designate a maximum of two locations from which their children can be picked up or dropped off during the school year (e.g the child's home & Tiger's Den). These requests should follow the same consistent daily schedule. All requests for pickup and drop off locations other than the primary home address are subject to approval by the busing contractor and subject to current bus routes. This is to ensure orderly and timely arrival and dismissal from school. Request forms are available at your child's school.

Checks will be deposited and processed after the final dates of the registration period are closed and space is confirmed. Refunds of transportation fees will be honored if requested by August 1, 2009. No refunds will be granted after this date. Bus routes, designed to maximize safety while ensuring efficiency, will be published two weeks prior to the first day of school. The routes will be posted in each school, on the district web site, and published in the Littleton Independent and Lowell Sun in late August before school starts.

BUS PASSES WILL BE AVAILABE AT THE STUDENTS SCHOOLS ONE WEEK PRIOR TO SCHOOL OPENING.

If you have any questions please contact Steve Mark, School Business Manager, at 978-486-8951.

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LITTLETON PUBLIC SCHOOLS

FEE BASED - SCHOOL BUS
REGISTRATION

DATES:

MAY 18, 2009 – JUNE 24, 2009	8:00 am – 3:00 pm
Wed: May 27, 2009	8:00 am – 6:00 pm
Thurs: June 11, 2009	8:00 am – 6:00 pm

FY 2009-2010 FEE = \$225/student - \$675 family cap
Late Registration Fee (After June 24) \$25/student

Grades	Home to School Distance	Fee
Kindergarten through Grade 6	2.0 miles or less	\$225/student
Kindergarten through Grade 6	Greater than 2.1 miles	No fee
Grade 7 through Grade 12	Not applicable – All students must pay	\$225/student

LOCATION: SUPERINTENDENT’S OFFICE
33 SHATTUCK STREET, THIRD FLOOR
LIMITED SPACES - FIRST COME / FIRST SERVE

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