

**SCHOOL COMMITTEE
MINUTES
September 18, 2008
7:30 PM**

PRESENT: Charlie Ellis
Paul Avella
Shawna Stea (arrived 7:38)
Nancy Mizzoni
Mike Fontanella

ALSO PRESENT: Diane Bemis
Marilyn Fedele
Steve Mark

CALL TO ORDER (7:36 PM)

- A. Charlie Ellis called the meeting to order.
- B. On a motion by Paul Avella and seconded by Nancy Mizzoni, it was voted to approve the Consent Agenda (AYE: Unanimous).

INTERESTED CITIZENS

None

RECOGNITION

- A. Acknowledged donation of \$2,000 from Deneault Events towards the purchase of a light board for the Littleton High School Auditorium.
- B. Thanked Owen Electric for wiring the new Middle School sign.
- C. Thank you to Fred Fitzpatrick for volunteering to teach (unpaid) an independent study class, High School Chemistry II.
- D. Acknowledged receipt of \$22,000 from the Kimball Fund for the purchase of smart boards, computers and projectors.

SUPERINTENDENT'S REPORT

- A. Dr. Diane Bemis gave a personnel update.
- B. Chad Elliott gave an update on the Technology Committee and all that transpired over the summer. The Foreign Language Department is the heaviest user of computers. New

computers have been purchased for the LHS Technology Lab; 28 existing computers have been cleaned, upgraded and relocated to the elementary schools. The Technology Advisory Committee will be convening again very soon.

- C. Focus Groups – High School Principal Search. There will be a search committee. A focus group will be held on Thursday, October 2, from 6:00-7:00 p.m. at the HS Library Seminar Room and the search process will be outlined at that time.
- D. Littleton Days – Excitement around the upcoming Littleton Days was expressed and asked all to attend and support this event to support both the School Department and the Council on Aging.

SUBCOMMITTEE REPORTS

- A. School Building Committee - The RFS has been submitted to the MSBA; approved with some edits; in today's Littleton Independent.
- B. Budget Subcommittee – Getting ready to reconvene. Meeting with the Finance Committee on 10/28. Principals will be receiving their packets on 10/1 and will put together their budgets by 11/1 with three proposals. Will be meeting with the Finance Committee all through the process.
- C. The Safety and Security Subcommittee need to meet soon. Need to put the flip charts into service; vital information for teachers. That's the last thing we have to accomplish, but should schedule two meetings a year. S&S Seminar is 11/19, one for the Shaker Lane and Russell Street and the second for Middle School and High School. Have a program on bullying; we will be training all the staff.
- D. Policy Subcommittee – no action.

NEW BUSINESS

- A. Need to revisit the busing policy. Reconvene the group and study the policy further.
- B. The firebox at Shaker Lane is causing some difficulty. Parts are difficult to repair and are obsolete. Putting a placeholder on the warrant. A second power supply has been installed and the fire alarm is working. The Fire Department OK'd it and checked it out several times.
- C. Energy Evaluation is to be put on the agenda for next month to explain what has been accomplished up to this point.
- D. A discussion took place regarding Instant Alert and making more use of this tool.
- E. Health Technology – we have software and the nurses are using it.

INTERESTED CITIZENS

A. Jen Mayo distributed literature and a school tool kit for Special Ed.

ADJOURNMENT

A. On a motion by Shawna Stea and seconded by Mike Fontanella, at 8:42 p.m. it was voted to adjourn to Executive for the purpose of declassifying minutes with no intention to return to open session. (Roll Call: Paul Avella, AYE; Nancy Mizzoni, AYE; Shawna Stea, AYE; Mike Fontanella, AYE; Charlie Ellis, AYE)