

**SCHOOL COMMITTEE
MINUTES
May 1, 2008
7:30 PM**

PRESENT: Charlie Ellis
Paul Avella
Shawna Stea
Nancy Mizzoni
Mike Fontanella (8:18)

ALSO PRESENT: Diane Bemis
Marilyn Fedele
Will Zimmerman (7:38)
Steve Mark (7:45)

CALL TO ORDER (7:33 PM)

- A. Charlie Ellis called the meeting to order.
- B. On a motion by Shawna Stea and seconded by Nancy Mizzoni, it was voted to approve the Consent Agenda (AYE: Unanimous).

INTERESTED CITIZENS

- A. Alicia MacDonald – Potential pre-school move to High School.
- B. Timily Rassius – Pre-school tuition.
- C. Dan Shaw – MSBA feasibility study at Russell Street School.
- D. Sara Donovan – Potential pre-school move to High School.

RECOGNITION

- A. Thanks went to Shaker Lane, Russell Street, Middle School and High School PTA's and a certificate was awarded to each for their generous donations over the years.
- B. An anonymous company in Concord donated office furniture to the School Department.
- C. Littleton Open Golf Tournament donated the profits back to the School Department.
- D. The Librarian, St. Anne's, and LYSA provided support with the High School Year Book.

SUPERINTENDENT'S REPORT

- A. High School Student Update: Cabaret is this week-end; the prom coming up 5/9; spring sports

are in full swing; AP exams coming up next week. Seniors are in the final stretch. Senior Send-off 5/22 and graduation 5/30.

- B. Dr. Diane Bemis gave a personnel update.
- C. State of Curriculum (Foreign Language) – Carol Watson gave an update on Grades 7-12, the new materials are very well received (Spanish). Professional development is excellent.
- D. Busing Policy – A first reading was done on the busing policy. A second reading will take place at a future meeting.
- E. Naming the High School Football Field. On a motion by Shawna Stea, and seconded by Nancy Mizzoni, it was voted to name the HS Football Field “Tigers Alumni Field”. (AYE: Unanimous)
- F. District Strategic Plan. On a motion by Shawna Stea and seconded by Paul Avella, it as voted to remove Policy AD and ADA from the policy manual and place it as an introduction to the policy manual and not as a policy. (AYE: Unanimous)
- G. Update on Administrative Team Reviews. Goals were submitted in the Fall and evaluations will be based on their self-assessments, goals and superintendent observations. This will happen before July 1, 2008. The administrative team is stable at this time.
- H. School Committee Reorganization and Subcommittee Assignments/Representatives to Other Boards will take place on May 15, 2008.
- I. Review on Finance Committee Appointments. This position will be posted on May 5, 2008. The deadline to apply will be 3:00 PM, June 5, 2008. Interviews will be scheduled for 6:30 PM, June 5, 2008. David Stevens will come to our next meeting and give a brief overview of the responsibilities. There are two members for three-year commitments. One expires this year and one next year.
- J. High School Course Selection Philosophy – John Buckey reported on the philosophy of students selecting honors and AP courses.

SUBCOMMITTEE REPORTS

- A. Permanent Municipal Building Committee: Paul Avella stated that the Chairman of the PMBC received official notification of the completion of the school and returned \$50,000 to the town.
- B. Budget Subcommittee: Mike Fontanella will prepared for budget questions at Town Meeting.
- C. Safety and Security Subcommittee: Nancy Mizzoni stated that the committee looked at the cameras and were quite impressed.
- D. Policy Subcommittee. Nothing to report.
- E. Charles Kay Memorial: Shawna Stea stated that the dedication went very well. A portion of Town Meeting will also acknowledge the Memorial.

NEW BUSINESS

- A. School Committee Review of the Superintendent. Charlie Ellis and Shawna Stea to work on the review of Dr. Bemis.
- B. Busing Sign-ups. Starting Monday, May 12 through June 20, Busing Registration will be held at the Central Office, from 8:00 a.m. to 3:00 p.m., and on 5/22 and 5/29 till 6:00 p.m. The fee is \$225.

C. INTERESTED CITIZENS

- A. Mary Yseuta re. late evening bus registration. Recommends a Thursday night and another night rather than two Thursdays. Steve Mark will add another date.
- B. Eric Arnold – Commented on student selection philosophy at the High School.

ADJOURNMENT

- A. On a motion by Paul Avella and seconded by Shawna Stea, it was voted to adjourn at 10:40 p.m. (AYE: Unanimous)