

**SCHOOL COMMITTEE
MINUTES
April 10, 2008
7:30 PM**

PRESENT: Charlie Ellis
Paul Avella
Shawna Stea
Nancy Mizzoni
Mike Fontanella

ALSO PRESENT: Diane Bemis
Marilyn Fedele
Will Zimmerman

CALL TO ORDER (7:35 PM)

- A. Charlie Ellis called the meeting to order.
- B. On a motion by Paul Avella and seconded by Nancy Mizzoni, it was voted to approve the Consent Agenda (AYE: Unanimous).

INTERESTED CITIZENS

- A. Bob O'Neil – Requested an update on funding for refurbishing the Russell Street School. We should find out the first of June. The MSBA is very supportive. A placeholder is on the warrant. Any funds will be 50% reimbursable.

RECOGNITION

- A. Gruskowski Dental donated \$1000 towards the purchase of a new tuba.
- B. Valerie Finnerty, Littleton Middle School, for all her hard work with the Robotic Competition and the wonderful Science Fair.

SUPERINTENDENT'S REPORT

- A. High School Student Update: There have been quite a few pledges for the Day of Silence which is on 4/18. The Day of Silence will not impact instruction time. Faculty can participate. The fourth term has just started. Also, spring sports have just started. 35 Moroccan Exchange Students have been visiting Littleton staying with host families. The Prom is in May.
- B. Dr. Diane Bemis gave a personnel update.
- C. State of Curriculum (Mathematics) – Tina Lorenzen gave an update at the Elementary

Level. MCAS has greatly improved. Gail Poulter gave an update for the Middle and High Schools. Curriculum guides and maps will be completed by the end of the year for grades 6-12.

- D. Alternative Bus Routes for Election Day - There will be a separate bus lane to free up the whole front for voters. Students will be dismissed on the side entrance of the building. Middle School will use the September 16 Primary Day as a practice. Will coordinate with the Police Department.
- E. School Year 08-09 Calendar – Motion made by Nancy Mizzoni, seconded by Mike Fontanella to approve the 2008-09 School Calendar. (AYE: Unanimous) Shawna Stea to be in charge of pulling together a Calendar Committee to study the feasibility of fewer early release days and some full days.
- F. National Autism Month – Dianna Peterson gave an update on autism in the Littleton School District. Some of these students receive extended school year services. There was standing room only for the SEPAC sponsored speaker on Autism Awareness held in the Kiva Room on April 7.
- G. Food Service Update – John Overcash gave an update on the food service, still operating in the black. Had to replace a compressor at the Middle School which is out of warranty. He will research who made the original compressor and will give the information to Dr. Bemis. John will supply a letter of intent between Food Services and the Administration by the end of May, to be effective for the fiscal year beginning July 1, 2008.
- H. Policy AD – Vision and Beliefs; Policy ADA – Mission and Goals. Policy AD, put together a five year plan, found they were timeless, revised 2005. The team has made some minor changes. This will be brought back at the next meeting, May 1, 2008.
- I. Busing Policy – The Policy Subcommittee should meet before this is brought forward. Shawna Stea to drive this meeting between Helen Ham and Steve Mark.

SUBCOMMITTEE REPORTS

- A. Permanent Municipal Building Committee: Paul Avella stated that they are continuing to close out. General assessments for the contractor so that the MSBA can come in and do their final audit.
- B. Budget Subcommittee: Mike Fontanella. Nothing to report. The budget booklet will be put with the Town Reports at all locations.
- C. Safety and Security Subcommittee: Nancy Mizzoni stated that they are continuing to meet. AED signs are on every door in every school. Using the walkie talkies.
- D. Policy Subcommittee. Nothing additional to report other than the Busing Policy and Policy AD, Vision and Beliefs, and Policy ADA, Mission and Goals.
- E. Charles Kaye Memorial: Shawna Stea stated that funding for the Charles Kaye Memorial

is being provided by the Permanent Municipal Building Committee for the May 3rd event from 7-9 p.m. in the Middle School Gym. At Town Meeting the Selectmen will be doing a presentation in his honor.

NEW BUSINESS

- A. Cable Show. Scheduled a cable presentation of the School Budget to be taped on April 16. A representation of the Budget Subcommittee will be there. The principals will be talking about the wonderful things this year and the goals for next year and how it will impact the budget.
- B. The Last Day of School will be Monday, June 23. It will be a 3-hour release day. Graduation is May 30.

INTERESTED CITIZENS

- A. None.

ADJOURNMENT

- A. On a motion by Mike Fontanella and seconded by Shawna Stea, it was voted to adjourn at 9:07 p.m. (AYE: Unanimous)