



# *Town of Littleton School Committee*

33 Shattuck St. \* P.O. Box 1486 \* Littleton, MA 01460-4486 \* Phone: (978) 486-8951 \* Fax: (978) 486-9581 \* Website: [www.littletonps.org](http://www.littletonps.org)

PAUL AVELLA, Vice Chair  
NANCY MIZZONI, Member

CHARLIE ELLIS, Chair

MIKE FONTANELLA Secretary  
SHAWNA STEA, Member

## **SCHOOL COMMITTEE MINUTES October 18, 2007 7:30 PM**

**PRESENT:** Charlie Ellis  
Paul Avella  
Mike Fontanella  
Shawna Steea  
Nancy Mizzoni (8:40 p.m.)

**ALSO PRESENT:** Diane Bemis  
Steve Mark  
Marilyn Fedele  
Will Zimmerman  
Amber Cardoos

### **CALL TO ORDER (7:43)**

- A. Charlie Ellis called the meeting to order.
- B. On a motion by Shawna Stea and seconded by Mike Fontanella, it was voted to enter Executive Session under Exemption #9 with the intention to return to Open Session. (Roll Call: Mike Fontanella AYE; Shawna Stea AYE; Paul Avella AYE; Charlie Ellis AYE.)
- C. Returned to the Open Session at 8:02 p.m.
- D. On a motion by Shawna Stea and seconded by Paul Avella, it was voted to approve the Consent Agenda. (AYE: Unanimous)

### **INTERESTED CITIZENS**

None

### **SUPERINTENDENT'S REPORT**

- A. High School Student Update – Homecoming this week-end.
- B. Personnel Update: Dr. Diane Bemis gave an update on the latest staff changes.
- C. Out of State and Overnight School Trip Proposal - Dr. Bemis has not given her approval. The School Committee is willing to meet to accommodate this program. The superintendent will require further information.
- D. Coordinated Program Review – Dianna Peterson gave a report.

- E. Athletic Hall of Fame – Craig Gruskowski gave a presentation with reference to the Athletic Hall . This would require minimal oversight by this Committee. Paul Avella would be willing to work on this to navigate through the policy. Amber Cardoos has volunteered to be the student representative. On a motion by Paul Avella and seconded by Mike Fontanella, it was voted to endorse this effort. (AYE: Unanimous)
- F. Report on SPED PAC Meeting – Dianna Peterson reported that parents were given information on workshops with great success. There will be quarterly meetings with Ann Taylor.
- G. Nashoba Tech – The Central Team visited Nashoba Tech and has some interest in partnering with them on some projects.

### **SUBCOMMITTEE REPORTS**

- A. Paul Avella gave a Municipal Building Committee update. The punch list is nearing completion; the grass is growing.
- B. Budget Subcommittee – Reviewed the capital list and prioritized projects to be presented to the Finance Committee.
- C. On a motion by Paul Avella and seconded by Mike Fontanella, it was voted to approve and prioritize the six items as follows. (AYE: Unanimous)
 

Ranking: #1 – Russell Street Bathroom; #2 – Shaker Lane Freezer; #3 – HVAC at Shaker Lane; #4 – Technology; #5 Central Office phone; #6 -- Video Cameras. These are our priorities and will be used as place-holders.
- D. Safety and Security Subcommittee – Still in the process of reviewing information. In the process of scheduling a meeting with the Fire and Police Departments. Safety Seminar scheduled for 11/28/07 with Police and Fire.
- E. Policy Subcommittee – nothing to report at this time.
- F. Charles Kaye Memorial – First meeting of this subcommittee next week.

### **NEW BUSINESS**

- A. Change in dates for the January School Committee Meetings to January 10 and 24, 2008.
- B. Joint School Council Meeting has been posted. Scheduled for Monday, October 22 at 7:00 p.m.
- C. Dianna Peterson and Shawna Stea will meet to work on policies to align with DOE regulations and the Coordinate Program Review.
- D. Superintendent Evaluation – Shawna Stea presented the results of the superintendent evaluation. Dr. Bemis earned a total overall evaluation of ten items with a score of 3.7 out of a possible 4.0, exceeding expectations.
- E. Corporate Sponsorship Policy – Paul Avella requested that we pursue corporate sponsorships.
- F. Introduction to Engineering Class at HS – We will have engineers from Raytheon visiting the new Introduction to Engineering Class at LHS.

## **INTERESTED CITIZENS**

Bob O'Neil discussed the failures of the heating system at Shaker Lane. He was also concerned that not all parents were notified on the Instant Alert system regarding the recent water main break. Steve Mark will check the reports.

## **ADJOURNMENT**

On a motion by Paul Avella and seconded by Shawna Stea, it was voted to adjourn at 10:32 p.m. (AYE: Unanimous)